Chartford Consultancy

Compliance Calendar | Finance - Tax - Compliance, Vadodara

Every month

Day	Compliance	Category
7th	**TDS / TCS payment** - Deposit tax deducted or collected during the previous month	TDS
7th	**ECB-2 Return** - Monthly return for external commercial borrowings, if any	FEMA & RBI
10th	**GSTR-7 & GSTR-8** - GST TDS (7) and GST TCS (8) returns	GST
11th	**GSTR-1** - Outward-supplies statement - monthly filers	GST
13th	**IFF / GSTR-6** - QRMP invoice furnishing & Input Service Distributor return	GST
15th	**PF, ESIC & PT** - EPF (ECR), ESIC contribution and Professional Tax	Payroll
20th	**GSTR-3B** - Summary return & tax payment - monthly filers	GST
25th	**PMT-06** - QRMP monthly tax payment (months 1 & 2 of a quarter)	GST

Through the financial year

Date	Compliance	Category
30 Apr	**TDS payment for March** - Special due date for tax deducted in March	TDS
30 Apr	**MSME-1 (Oct-Mar)** - Half-yearly return of outstanding dues to MSME suppliers	ROC / MCA
15 May	**TCS return - Q4 (27EQ)** - Quarterly TCS statement for Jan-Mar	TDS
30 May	**LLP Form 11** - Annual return of an LLP	ROC / MCA
31 May	**TDS returns - Q4** - Quarterly TDS statement (24Q/26Q/27Q) for Jan-Mar	TDS
15 Jun	**Advance tax - 1st instalment** - 15% of the estimated annual tax	Income Tax
15 Jun	**Form 16 & 16A (TDS certificates)** - Salary Form 16 and Q4 non-salary TDS certificates	Income Tax
30 Jun	**DPT-3** - Annual return of deposits & outstanding loans	ROC / MCA
15 Jul	**FLA Return** - Foreign Liabilities & Assets annual return to RBI	FEMA & RBI
15 Jul	**TCS return - Q1 (27EQ)** - Quarterly TCS statement for Apr-Jun	TDS
31 Jul	**Income Tax Return - ITR-1 & ITR-2** - Salaried & individuals without business income (non-audit)	Income Tax
31 Jul	**TDS returns - Q1** - Quarterly TDS statement for Apr-Jun	TDS
15 Aug	**Form 16A - Q1 TDS certificates** - Issue non-salary TDS certificates for Apr-Jun	Income Tax
31 Aug	**Income Tax Return - business (non-audit)** - ITR-3 / ITR-4: business & professional income not subject to tax audit	Income Tax
15 Sep	**Advance tax - 2nd instalment** - 45% cumulative	Income Tax
30 Sep	**Tax Audit Report** - Form 3CA/3CB-3CD for audit cases	Income Tax
30 Sep	**DIR-3 KYC** - Annual KYC for every director / DIN holder	ROC / MCA
30 Sep	**AGM** - Annual General Meeting - within 6 months of year-end	ROC / MCA
15 Oct	**TCS return - Q2 (27EQ)** - Quarterly TCS statement for Jul-Sep	TDS
29 Oct	**AOC-4** - Filing of financial statements - within 30 days of AGM	ROC / MCA
30 Oct	**LLP Form 8** - Statement of account & solvency of an LLP	ROC / MCA
31 Oct	**Income Tax Return (audit / companies)** - ITR for companies & audit cases	Income Tax

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31 Oct	**TDS returns - Q2** - Quarterly TDS statement for Jul-Sep	TDS
31 Oct	**MSME-1 (Apr-Sep)** - Half-yearly return of outstanding dues to MSME suppliers	ROC / MCA
31 Oct	**Form 3CEB** - Transfer-pricing audit report (international / specified domestic transactions)	Income Tax
15 Nov	**Form 16A - Q2 TDS certificates** - Issue non-salary TDS certificates for Jul-Sep	Income Tax
28 Nov	**MGT-7 / MGT-7A** - Annual return of the company - within 60 days of AGM	ROC / MCA
30 Nov	**ITR - transfer pricing** - Entities with international / specified domestic transactions	Income Tax
15 Dec	**Advance tax - 3rd instalment** - 75% cumulative	Income Tax
31 Dec	**GSTR-9 / 9C** - Annual GST return & reconciliation statement	GST
31 Dec	**APR - overseas investment** - Annual Performance Report for ODI to RBI	FEMA & RBI
31 Dec	**Belated / revised ITR** - Last date to file a belated or revised return	Income Tax
15 Jan	**TCS return - Q3 (27EQ)** - Quarterly TCS statement for Oct-Dec	TDS
31 Jan	**TDS returns - Q3** - Quarterly TDS statement for Oct-Dec	TDS
15 Feb	**Form 16A - Q3 TDS certificates** - Issue non-salary TDS certificates for Oct-Dec	Income Tax
15 Mar	**Advance tax - 4th instalment** - 100% of the estimated annual tax	Income Tax
31 Mar	**Year-end tax planning** - Last date for the year's tax-saving investments & actions	Income Tax

On specific events - file within the deadline

Within	Form	Triggered by	Category
30 days	FC-GPR	After issue / allotment of shares to a non-resident	FEMA & RBI
60 days	FC-TRS	After transfer of shares between a resident and a non-resident	FEMA & RBI
15 days	ADT-1	After appointing the statutory auditor at the AGM	ROC / MCA
30 days	DIR-12	After any appointment, resignation or change of a director	ROC / MCA
180 days	INC-20A	Declaration of commencement of business after incorporation	ROC / MCA
30 days	PAS-3	Return of allotment after issuing shares	ROC / MCA
30 days	MGT-14	After passing specified board or special resolutions	ROC / MCA
30 days	CHG-1	After creating or modifying a charge on assets (secured loan)	ROC / MCA
30 days	Form 26QB	TDS on purchase of immovable property - from the month-end	TDS

These follow the standard statutory calendar and can shift with government notifications or extensions. Chartford Consultancy confirms every deadline for your specific entity. care@chartford.in | +91 90671 34794 | chartford.in